



**Mercer Union, a centre for contemporary art**, enjoys a unique position at the forefront of contemporary art in Toronto and Canada—a vantage point cultivated over 45 years, bolstered by the efforts and foresight of countless artists, members, volunteers, staff and supporters. We are distinctive in our commitment through supporting the production of new and experimental work and assisting artists in realizing pivotal exhibitions.

As we continue to evolve as an artist-run centre, Mercer Union is looking to expand our Board of Directors. The Board is the governing body of Mercer Union who provide strategic oversight and assume legal and financial accountability of the centre. The Board works collaboratively with the Director & Curator and staff to determine operational activities and governance policies, including oversight of the implementation of the organization's 5 Year Strategic Plan.

We are currently seeking a dynamic and dedicated Board member to serve as the organization's Treasurer, beginning in May 2025. The Treasurer will sit on the Executive Committee and as Chair of the Finance Committee. Members are elected on an annual basis, with the expectation that members commit to a two-year minimum term.

At present, the Board meets six times per year and members are expected to attend the Annual General Meeting and annual visioning session. In addition, the Treasurer will be expected to provide advice and assistance to management between meetings using their unique skill-set and expertise, with an anticipated 8-10 hours of work each month.

This is an exciting opportunity to work in support of the visual arts in Toronto and lend financial expertise to a lean staff complement at an artist-serving space.

#### Treasurer Responsibilities:

- Serve as Chair of the Finance Committee;
- Support the Director & Curator and provide direct oversight and feedback on the preparation and quarterly review of the annual budget;
- Support the Director & Curator in the presentation of financial reports and recommendations to the Board;
- Support the Director & Curator and provide direct oversight of the annual audit process;
- Present reports from the Finance Committee at each Board meeting and the Audited Financial Statements at the Annual General Meeting;
- Provide oversight of the financial strategy implementation in line with the Strategic Plan
- Ensure that financial best practices are in place in the organization.

The ideal candidate will have the following qualifications:

- Experience and expertise in one or more of the following areas:
  - financial planning/management
  - accounting/bookkeeping
  - charitable/foundation fundraising
- An excitement for the development of arts and culture in Toronto



- Availability for in-person group meetings, as well as online

If you would like to help lead a dynamic organization with a staff of talented and passionate individuals, please send a statement of interest along with your CV to [executive@mercerunion.org](mailto:executive@mercerunion.org). Expressions of interest are requested by Friday 21 February, 2025. Submissions will be reviewed on an ongoing basis until the deadline.

Mercer Union is an equal opportunity employer and is committed to building a skilled and diverse Board of Directors that reflects the communities we serve. We promote employment equity and strongly encourage applications from candidates of diverse backgrounds, racialized communities, Indigenous peoples, women, and persons with disabilities.